

SCHOOL OF BUSINESS AND MANAGEMENT

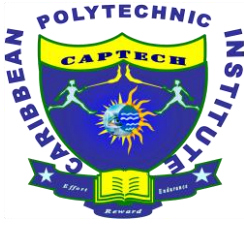
Part- Time Lecturer – Public Administration (Level 7 Diploma)

Job Description

Ideal Candidate Profile

As an experienced or aspiring, lecturer, you are a practitioner with hands-on skills and bring domain competencies. You offer experience, personal management skills, subject matter expertise, and best practices to provide rich and authentic learning experiences.

- **Academic** - You will have professional doctorate or equivalent in the subject matter.
- **Experience** - You will be an industry practitioner with:
 - at least two (2) years teaching or research experience at a tertiary level
 - the capability to transfer knowledge/concepts relating to the learning outcomes in a way that is easy to understand
 - the capability to mentor and support learners around the programme activity schedule, synchronously or asynchronously to help learner's complete cognitive and performance activities that count to the learners' overall assessment.
 - capability to transfer knowledge including practical skills, methods and techniques.
 - ensure that teaching design and delivery and assessment comply with the quality and educational standards and regulations of the department.
- **Personal Management Skills** - You will have excellent English language, computer and information literacy skills.
- **Subject Matter Expertise** - You will have subject matter expertise in one or more of the following modules:
 - Managing and Leading in the Public Sector
 - Public Service Reform and Innovation
 - Policy and Politics – Theory and Analysis
 - Managing Public Finance
 - Managing Public Sector Projects
 - Advanced Research Methods
- **Key Performance Areas** – teaching and learning, curriculum development, research and publication
- **Best Practices.** You will be familiar with the best practices, methods and techniques, as well as the ability to mentor the learner to apply these best practices, methods and techniques to real-world projects and/or to simulated projects.
- **Remuneration.** Excellent hourly rates are offered, with rates commensurate with experience



Application process:

To apply, please e-mail (recruitment@captech.edu.jm) your resume and all other relevant documentation to Staff Recruitment and Selection, Caribbean Polytechnic Institute, 22B Old Hope Road, Kingston 5